



Environment Protection Policy

POLICY NO.

005

Centre de Recherche sur l'Anti-Corruption (CERC)

CERC policies and procedures

General statement on environment protection



CERC recognises that its day-to-day operations affect the environment in several ways, and is committed to minimising the potentially harmful effects of its activities wherever and whenever possible.

This policy sets out practices and guidelines for CERC to reduce the carbon footprint and other environmental impacts of its activities effectively, while working on a limited budget.

Every team member is responsible and accountable for their contribution to reducing CERC's carbon footprint. The team is invited to help, at all times, to identify and implement opportunities to do so. This policy will be developed regularly to reflect our steps towards more sustainable management.

Our practices

1

Printing

CERC buys only recycled paper for office printing.

When printing for internal use, CERC prints in black and white (unless colour is absolutely necessary for legibility) and double-sided. All staff must change their printer settings accordingly. They are asked to think twice before printing for their office or for internal meetings.

For external use, staff try to print only the final version of the document required.

All CERC public documents (annual report, project reports, programmes, etc.) are printed on 100% recycled paper or sent in digital form.

2

Energy use

Wherever possible, we strive:

- to switch off lights, heating and air conditioning in rooms that are not in use, especially meeting rooms;
- to set computers to "energy saving" mode so that they use less energy when not in use;
- to unplug all unused electronic equipment, such as computer chargers, before leaving the office;
- to use office electronic equipment in eco mode.

3

Food and drink

At events organised by CERC, such as board meetings or workshops, we serve meals and drinks in recyclable or reusable containers. Wherever possible, tap water is provided.

4

Waste management

Wherever possible, all waste must be sorted into bins for paper, plastic and residual waste. At internal and external events, we try to provide only reusable tableware.

5

Banking

Wherever possible, CERC avoids receiving paper copies of bank statements and similar documents.



CENTRE DE RECHERCHE SUR L'ANTI-CORRUPTION

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